

## Message from John Brand

To all BF&S employees:

I hope your summer is going well. Are you finding ways to beat the heat or have some fun in the heat? Carmel and I enjoyed a nice long weekend in St. Louis over the July 4th holiday. We were able to spend time with our daughter, Carolyn, and her family. I must admit that I am thoroughly enjoying my new role as a grandparent. Carmel and I are beginning to understand the "grand" part of being a grandparent.

Our Business Plan included a Growth Charter element of Sustainable Design and Energy under the "New Services" category. The Charter outlined business practices and business opportunities related to Sustainable Design and Energy. A number of significant business practices have been implemented by BF&S. Several of the most significant business practices include:

- Reduction of paper usage through use of electronic timesheets, electronic payroll, electronic newsletter/notices, and electronic submittal of project documents
- New technology has been added at the Indianapolis and Lafayette offices to allow better and more efficient communication and access through computer teleconferencing and upgraded direct dial phone system
- Implementation of an office recycling program
- BF&S personnel have participated in several community cleanup efforts for our clients

We have also make good progress on business opportunities related to Sustainable Design and Energy. Successes in this area include:

- Maple Point Drive in Lafayette- Sustainable Storm Water Design
- Traffic Signal System Integration in Lafayette- Coordination of City traffic signal systems to reduce traffic congestion
- Plainfield Wastewater Treatment Plant- Partner with Bowen Engineering for Guaranteed Energy Savings
- Partnership with Williams Creek on current and future Sustainable Design projects

Thanks to Ryan Smith, Alan Hamersly, Chris Wheatley, Mark Chmeliwskyj, and Steve Weintraut for leading the Sustainable Design and Energy charter efforts and to all the rest of you who have contributed to the charter results. Stay tuned for future updates on the good results being accomplished! If you have specific questions, please contact one of those who are leading the charter efforts.

Hope to see you at the upcoming summer fun events. Make sure you sign up for the BF&S Golf Outing on August 6 at Deer Track and Family Day on August 21 at the Indiana State Fair.

John Brand

### July Birthdays

<u>Name</u>	<u>Date</u>
Jim Hamilton	01
Michael Muroski	03
Aaron Davenport	04
Jim Butcher	06
Dave Lahey	06
Gary Nulliner	06
Jeff Nicholson	07
John Seufert	09
John Clair	16
Tom Walker	16
Neal Bennett	21
Jason Clearwaters	25
Matthew Domogolik	25
Michael Scott	28

### July Anniversaries

<u>Name</u>	<u>Years</u>
Don Sheetz	36
Dave Collins	28
Toby Steffen	17
Jim Butcher	16
Matt Dorsch	14
Jim Moffitt	13
Karen Smith	11
Bret Campbell	10
Craig Swearingen	09
Tony Mendez	06
Jason McCort	05
Sharon Dougherty	01

### Safety Brief

Close calls (also known as near misses) are situations in which a worker has a narrow escape from being seriously hurt. Close call incidents rarely result in injury. The worker probably feels lucky. If we pay attention, these incidents can be lucky in another way. They can provide a preview of a situation where injuries might occur. We can examine them so measures may be taken now to prevent injury in the future. However, ignoring a close call could be paving the way for future serious injuries. You should report all close calls so they can be investigated and the hazard removed or diminished before serious injury can occur. For every first aid or minor injury reported, hundreds of close call incidents go unreported. If you have a near miss, you should consider yourself lucky, but you should also recognize the opportunity you have been given to prevent future accidents. Be sure to report all near misses to your direct supervisor and/or or Safety Director, John Seufert.

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As you are driving around Indiana for work or play this summer, be aware that the "Move Over and Slow Down" law has been clarified. The following items have been added to the existing law:

- Motorists must reduce a vehicle's speed 10 mph below the posted speed limit if they cannot move safely to adjacent lane when approaching emergency vehicles.
- Utility service vehicles are now included as emergency vehicles and expands the list that also includes: police vehicles, ambulances, fire trucks and rescue equipment, highway incident-response vehicles, highway maintenance vehicles, tow trucks and other vehicle-recovery equipment.

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What risks do you take each and every day at work or at home? Today, reflect on those bad habits you may have and make an effort to change your behavior. They say that if you can focus on breaking a habit for 21 days, it will truly be gone. Do it for you.....do it for your loved ones.

### Upcoming Events

**Goat Ranch Open - August 6, 1:00 PM**  
Deer Track Golf Course

**BF&S Family Day - August 21, 2010**  
Indiana State Fair

**Special Olympics Plane Pull**  
August 28th Volunteers & donations  
needed