

<b>Job Title:</b>	Field Survey Technician - Lafayette
<b>Department:</b>	Survey

### POSITION SUMMARY

This position is primarily responsible for the collection and/or processing of survey field data for use by the design staff.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Proficient in using Trimble survey instruments (GPS and conventional), data collectors, levels and their accessories.
- Uses the required data collection software (Trimble Access, Survey Pro and/or Survey Controller).
- Effectively communicates with property owners and clients to ensure that the survey of the assigned project proceeds smoothly.
- Determines the most efficient and effective manner to complete the field aspect of the survey.
- Provides feedback to Department Manager with respect to schedule of completion of project or any difficulties with the project.
- Coordinates with utility locators to facilitate the timely marking of their facilities.
- Records property owner concerns to be relayed to the design staff.
- Demonstrates proficiency in the use of the required data collection software (ACCESS, Survey Pro and/or Survey Controller).
- May process surveys using AutoCAD Civil 3D.

### EDUCATION and/or EXPERIENCE

- Minimum of 2-3 years of field surveying experience.
- A working knowledge of Trimble GPS, Total stations and Data Collectors.
- Proficient in the use of WORD and EXCEL
- A basic to intermediate knowledge of the various AutoCAD Civil 3D modules preferred, not required.
- Strong verbal communications skills and the ability to effectively present information and respond to questions from groups of managers, clients, customers, and the public are necessary.

### WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

While performing the duties of this job, the employee is typically outdoors with some physical exertion required when necessary. Occasional out-of-town travel and over-night stays may also be required.

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